REDEPLOYMENT

# IT SPECIALIST

**POSITION TITLE:**   Information Technology Specialist
**LOCATION:**   Los Angeles AFB; Los Angeles, CA
**DETAILS:**   Full Time, On-Site

We have been hired by an 8(a) acquisition and software/systems engineering firm that specializes in utilizing engineering principles and custom software technology to improve efficiencies, control cost and maintain schedule which empowers business, government and commercial organizations to perform at their highest capability.

We are searching for an Information Technology Specialist to perform a variety of IT functions from cyber security to performing in-depth complex analyses with a high degree of quality and accuracy in support of operations at Los Angeles AFB.

**ROLES AND RESPONSIBILITIES**:
- As required, serve as equipment custodian for all IT equipment including computers and printers throughout lifecycle, provide database administration, maintenance and inventory management, maintain printer functionality, serve as cyber security liaison, telephone control management and personal wireless communication services, serve as software manager and IT administrator.
- Support may include assistant IT Planning, timely responses of reports and taskers, conference room management support, technical services, network accreditation (both unclassified and classified), data collection, usage, modification/enhancement, implementation, integration, testing, documentation, and maintenance of tools, processes, guidelines, methodologies, databases, websites, reports and applications to support the execution and management of customer Information Technology programs.

**EDUCATION AND EXPERIENCE**:
- At least **3 years** of experience in the IT career field.
- Federal experience is strongly preferred.
- Must possess strong verbal and writing skills and the ability to manage multiple, ongoing processes.
- Proficiency (at least **3 years**) in the following software: MS office suite of tools required, especially Word, Excel, Outlook, and PowerPoint, MS access is desired.
- Experience with other electronic formats such as PDFs, LiveLink and SharePoint is a plus

**SECURITY CLEARANCE:** Secret

Redeployment is defined as "the process of moving people to a different place or using them in a more effective way." We are a recruiting and executive search firm that uses our size and unique background to provide a personalized hiring experience to startups as they raise money, expand their business, and grow their team. With a focus in the Government IT security space, our expertise is getting to know and understand company culture, ensuring the RIGHT prospects are connected to the RIGHT companies. Reach out today! Thomas@Redeployment.us